

RIGHT-OF-WAY OPENING APPLICATION
CITY OF WOODSTOCK DEPARTMENT OF PUBLIC WORKS

I hereby make application for permission to open the public right-of-way at _____
for the following purpose (please check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Replace existing sidewalk | <input type="checkbox"/> Construct new sidewalk |
| <input type="checkbox"/> Replace existing driveway | <input type="checkbox"/> Construct new driveway approach with no curb work |
| <input type="checkbox"/> Replace existing curb and gutter | <input type="checkbox"/> Construct new driveway with new curb opening |
| <input type="checkbox"/> Replace existing water service | <input type="checkbox"/> Install new water service |
| <input type="checkbox"/> Replace existing sewer service | <input type="checkbox"/> Install new sewer service |
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Other (brief description to be filled in by City staff) |

This planned work is scheduled to begin on _____ and should be completed within _____ days. In addition to the work noted above, I agree that all restoration within the right-of-way due to this construction will be completed by me. If all restoration is not completed within a reasonable time, I understand that the City of Woodstock may complete the restoration and deduct costs for time and material from my deposit. In addition, I understand that I will be responsible for any City costs for restoration above my \$100 deposit. I understand that a non-refundable permit fee of \$100 and a refundable deposit of \$100 is due at the time of application.

I understand that all work and material shall be in accordance with the following requirements:

1. No street may be closed without approval and prior notification to the Department of Public Works at 815.338.6118.
2. The applicant is responsible to provide & maintain adequate traffic control protection at the work site, which may include barricades, signage, and fencing. If, in the case of an emergency, the City of Woodstock has to provide barricades, the applicant will be charged a rental fee.
3. For work involving a sewer and/or water service, the applicant must call Community and Economic Development (815.338.4305) to request an inspection of the connection prior to backfilling.
4. For work involving sewer and/or water service, all work and materials must be in accordance with the City's current ordinances and approved materials list.
5. All pavement or sidewalk surfaces must be saw cut prior to any excavation.
6. Only CA-6 material may be used to construct the base under streets, curbs, walks, and driveways. The 4" thick CA-6 base must be compacted in separate lifts. A pre-pour inspection is required by Public Works (815.338.6118)
7. If the applicant fails to complete the final pavement restoration, the City will do so at the applicant's cost. The deposit collected with this permit may not include the total cost, and the applicant agrees to pay the actual cost incurred by the City to complete any restoration. This includes restoration of public sidewalk, parkway, curb and gutter, and pavement, if applicable.

Name _____ Day Phone _____
Company Name _____ Night Phone _____
Mailing Address _____
Mail Refund To (if different) _____

***NO WORK MAY BEGIN WITHIN THE PUBLIC RIGHT-OF-WAY UNTIL A PERMIT
HAS BEEN ISSUED BY THE DEPARTMENT OF PUBLIC WORKS***

FOR CITY OF WOODSTOCK USE ONLY
RIGHT-OF-WAY OPENING PERMIT

Approved By _____	Date of Inspection _____
Date _____	City Materials Used _____
Non-Refundable Permit Fee Collected \$ _____	
Deposit Collected \$ _____	Final City Cost _____
	Additional Invoice _____
Refund of Deposit Requested \$ _____	
Special Requirements _____	

